



# St Patrick's School

*Called to Shine † Ekea te tihi o Angitu*

## **St Patrick's School, Bryndwr Enrolment Policy**

*St Patrick's School, Bryndwr, is a Parish School of the Christchurch North Parish. In determining an enrolment policy for St Patrick's School, maintenance of the school's Catholic character must be the Board's prime focus.*

**Submitting an application for enrolment at St Patrick's School Bryndwr is not a guarantee of acceptance.**

### **Pre-enrolment of Students:**

In order to pre-enrol all students will obtain a preference card from their Parish Priest, which must be countersigned by the Parish Priest of the Christchurch North Parish. Acceptance for pre-enrolment at the school is conditional on the issuing of a preference card.

### **Total school Roll:**

The total school roll will not exceed the maximum roll. Once all preference students have been accommodated, non-preference students may be accepted up to 5% of the maximum roll.

### **Priority in Enrolment:**

If there are more applications than places available, then the following priority for enrolment will apply:

- **First Priority:** Will be given to preference applications residing within the Bryndwr Parish boundaries, as defined by the Catholic Diocese of Christchurch (see attached map of the Bryndwr Parish boundaries)
- **Second Priority:** Those applicants whose siblings already attend St Patrick's School, Bryndwr
- **Third Priority:** Those applicants who are children of St Patrick's School, Bryndwr Board of Trustees permanent employees
- **Fourth Priority:** Those applicants who are children of current members of the St Patrick's School, Bryndwr, Board of Trustees
- **Fifth Priority:** Those applicants who are siblings of or children of former students of St Patrick's School, Bryndwr
- **Sixth Priority:** Those preference applicants who are living within the Christchurch North Parish who were unable to gain a placement at St Albans Catholic, St Joseph's Papanui or Christ the King.
- **Seventh Priority:** All other Preference Students.



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- **Eighth Priority:** Will be given to non-preference students. If there are more applicants than places available, the following sub-priorities will operate:
  1. Those who are siblings of non-preference students attending St Patrick's School, Bryndwr
  2. Applicants who are children of St Patrick's School, Bryndwr Board of Trustees permanent employees
  3. Applicants who are children of current members of the St Patrick's School, Bryndwr Board of Trustees
  4. Applicants who are non-preference students living within the former St Patrick's School, Bryndwr
  5. Area applicants who are non-preference students living within the Christchurch North Parish area

**Should there be more applicants in one priority group than there are places available, places will be allocated according to the date of pre-enrolment application.**

**If a number of applicants are at the same level of priority those to be enrolled will be decided by ballot.**

#### **Timeline:**

- All applications for enrolment must be received by the last school day of Term 2 of the preceding year.
- A letter of offer will be sent out to all successful applicants by the last school day of Term 3 of the preceding year.
- Parents/Caregivers of successful applicants must accept the place offered within 15 days of the letter being sent or their place will be offered to the next applicant on the list

**The Board of Trustees delegates the authority to administer this policy to the Principal.**